**(Rev 18 March 2021)**

**Undertaking Application**

**DD/MM/YYYY**

Date: ………………..

To

The Registrar

North South University

**Subject: Undertaking Regarding Advising in…………… Semester (Enclose unofficial transcript)**

Dear Sir,

This is to inform you that my son/daughter is under probation and in pursuant to NSU policy, I am giving this undertaking that I will take personal care of my word from now on. I understand that if my ward fails to overcome probation (Last Chance) within the above mentioned semester, he/she will be liable for dismissal from the university without further notice.

Student’s Name: ………………………………………………………………………………………..

Student’s ID Number: ………………………………………………………………………………….

Father’s/Mother’s Number: …………………………………………………………………………….

 Thank you.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Signature Parents Signature

Student’s Contact Number: Parent’s Contact Number:

**Comments by Chair/Director of the Program/Department:**

**Signature:**

**Please fill up this form and submit to respective department with supporting documents**